



Leicester Road,
Melton Mowbray,
Leics.,
LE13 ODB

Mortgage Intermediary Declaration

Please ensure that you completed the client verification form below and enclosed certified copies of the client identification.

Name _____ FSA Reference No _____

Firm _____ FSA Reference No _____
of principal/network (if appropriate)

Name of principal/network (if appropriate) _____

Address _____

Telephone No _____ Advice at point of sale: Advised Non Advised*

Fax. No _____ Email _____

Has the applicant been seen face to face Yes No

If you have (or will) charge your client a fee (other than commission or a procurement fee) please describe the fee(s) here and the amount(s) (If left blank we will assume that no fee is charged)	
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State here the date that you issued and Initial Disclosure Document(s) to your client(s) _____

State here the date you issued a Key Facts Illustration(s) to your client(s) _____
applicant(s) name(s) _____ date of birth _____

Client Verification

This section is for the verification of client identity in accordance with the requirements of the FSA Money Laundering Rules, The Money Laundering Regulations 2003 and the Proceeds of Crime Act 2002.

Proof of identity must be obtained for all applicants. One item from lists A and B is required for each applicant. Please tick the appropriate boxes to indicate what has been used to verify the customer. Please supply copies of the documents used. Copies should be certified, dated and signed "original seen".
*Items must no be more than 3 months old.

A - Personal	1st Applicant	2nd Applicant	B - Address	1st Applicant	2nd Applicant
Current valid full passport	<input type="checkbox"/>	<input type="checkbox"/>	Domestic Utility Bill* (not mobile telephone)	<input type="checkbox"/>	<input type="checkbox"/>
Current (old style) full UK Driving Licence	<input type="checkbox"/>	<input type="checkbox"/>	Current Council Tax Bill	<input type="checkbox"/>	<input type="checkbox"/>
Current UK Photocard Driving Licence, full or provisional (either part)	<input type="checkbox"/>	<input type="checkbox"/>	State/Local Authority funded benefit statement	<input type="checkbox"/>	<input type="checkbox"/>
State/Local Authority funded benefit statement	<input type="checkbox"/>	<input type="checkbox"/>	Inland Revenue Documentation	<input type="checkbox"/>	<input type="checkbox"/>
Inland Revenue Documentation	<input type="checkbox"/>	<input type="checkbox"/>	Council Rent Book	<input type="checkbox"/>	<input type="checkbox"/>
Valid Firearms certificate or Shotgun Licence	<input type="checkbox"/>	<input type="checkbox"/>	Current (old style) full UK Driving Licence	<input type="checkbox"/>	<input type="checkbox"/>
			Current UK Photocard Driving Licence, full or provisional (either part)	<input type="checkbox"/>	<input type="checkbox"/>

Please note that two separate documents are required. The same document (e.g. Driving licence) cannot be used for both categories

Declaration

This is to be completed by the Mortgage Intermediary, who has undertaken verification of identity.

I confirm that the firm is authorised by the Financial Services Authority and has appropriate permissions to advise on and / or arrange regulated mortgage contracts.

I enclose signed and date copies of the forms of identification which I have seen in order to comply with the Money Laundering Regulations and Guidance I certify that the copies are true copies of the originals which I have seen and checked.

Signed _____ Date _____

Print Name _____ Name of Introducer Firm _____